

1. General Information

You will need to give a brief description of the area you are enumerating. Provide as much detail as you can. Notes can include difficult households, type of community (migrant foreign; migrant Te Pa Enuā)

2. Census enumerators material check list

These materials will be distributed to each enumerator by their respective supervisors either after each training sessions or at an appointed time identified by the supervisor. The materials each Enumerator will receive are as listed below. Check them and ensure that you have enough to cover the households that you have been allocated.

3. Household Listing and Field Map

- A field map of the Enumeration Area is enclosed in this book. On this map every dwelling is shown whether occupied or vacant. All dwellings are numbered 1, 2, 3, etc. on the map. This is your area of responsibility. The numbers as indicated on the map should match those on your Household Pre-listing. The maps have been updated prior the fieldwork, but still you need to update and make changes where it applies since last update.
- A "pre-listing" of the households in the Enumeration Area is also enclosed in this book. The number of households in this listing should match the numbered households on the maps. Each household on the listing bears the same number as the field map. This listing had been updated prior this enumeration period, but still one has to make any changes if need be during this enumeration period.

4. Absent Persons - Overseas

In the case of absent persons who are temporarily overseas (their questionnaires need to be completed by the household members, and the enumerator need to record details as requested in the table below

5. Absent Persons – Within the Cook Islands

In the case of absent persons within the Cook Islands - Their questionnaires need to be completed by themselves within the households they are currently living in. The enumerator need to record details as requested in the table below. (The original household of these persons also need to indicate of these absentee persons).

6. Final Enumeration Summary

As enumerators complete and finalise each household, they need to complete the Final Enumeration for each household. This table combined with the rest of the EA's in your CD's will become the preliminary result of the Census.

[illegible]

2. Census enumerators material check list

NO.	QTY	Items	Date Received	Date Despatched	Signature
1		Dwelling Forms			
2		Personal Forms			
3		Printed envelopes			
4		Enumerators Fieldbook			
5		Census Guide			
6		Attestation form			
7		T-Shirt			
8		Census Bags			
9		Name Tags			
10		Black Pen			
11					
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20					

3. Household Listing and Field Map

[illegible]

5. Absent Persons – Within the Cook Islands

[illegible]

[illegible]

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